# How to Mass Print Invoice Copies
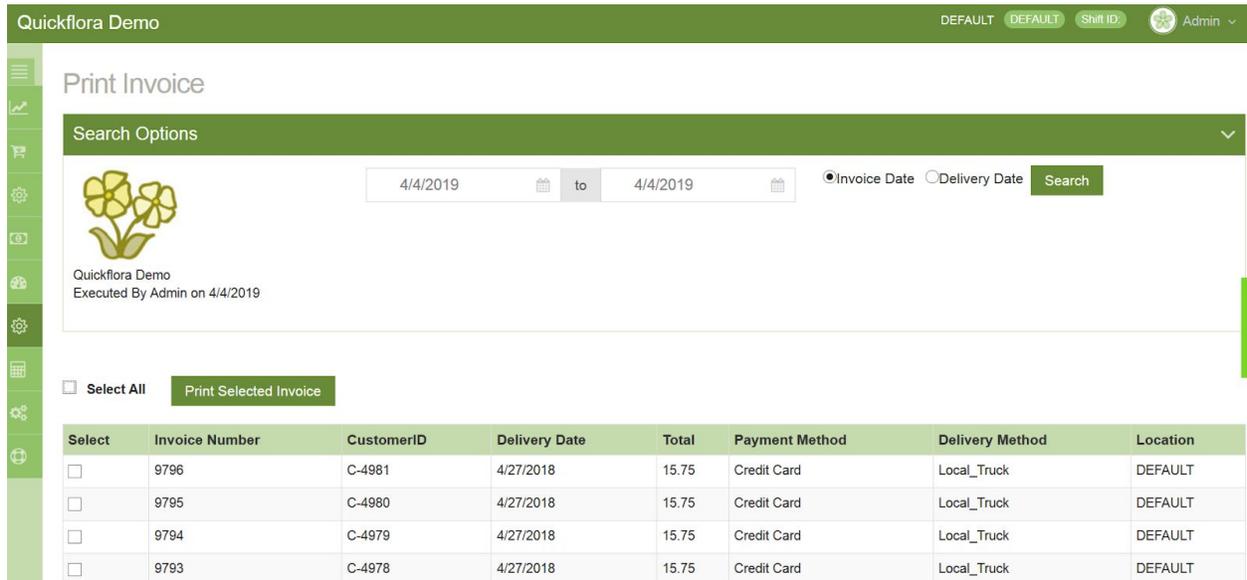## (without running statements)

Within QuickFlora POS you can print multiple invoices at once on the printer configured for invoice printing. This way you will not need to click print for each invoice you wish to print.

Here is the process of mass print invoice copies:

**Step 1**- Login to QuickFlora POS.

**Step 2**- Navigate to "Tools -> Print Invoices" under left menu.

**Step 3**- It will list all the invoices for the selected default date range. You can filter them by providing your desired date range and then click search. You can search by invoice date or order ship date.

**Step 4**- Select the all invoices by using "Select All" option or you can manually select the only invoices which you want to print.

**Step 5**- Once you done with selection, click on "Print Selected Invoices" and it will print all selected invoices.



Please note: To automatically print on printer there must be a pre configured printing profile set up by the tech staff of Quickflora.

If you wish to use this feature then please contact tech support at support@quickflora.com.